

Special Meeting
CALDWELL URBAN RENEWAL AGENCY
August 19, 2009 ó 12:45 p.m.
City Administrative Offices, Conference Room

A special meeting of the Caldwell Urban Renewal Agency convened at 12:55 pm on August 19, 2009 in the Conference Room at Caldwell City Hall Administrative Offices with Chairman ElJay Waite presiding. Roll was called:

Present: ElJay Waite, Mayor Garret Nancolas, Leona Fouts, Rob Hopper, Amy Rojas
Guests: none

*Motion to **amend the agenda** to include a Request For Proposal for Demolition Bids and a Work Authorization for a Topographic Survey as New Business Items #2A and #2B due to time constraints requiring board action prior to the next regularly scheduled meeting: Hopper/Nancolas M/S/P*
*Motion to **approve the agenda** as amended: Fouts/Rojas M/S/P*
*Motion to **approve the minutes** of the August 4, 2009 meeting: Fouts/Hopper M/S/P*

OLD BUSINESS

Chairman Waite presented the **lease agreements** with **Arlene Yamamoto** for office space at 215 S. Kimball. The term of the lease is one year renewable. *Motion to approve the lease with Arlene Yamamoto: Hopper/Fouts M/S/P Mayor Nancolas abstained.*

Chairman Waite moved the **reimbursement request from Freehold Development** to the September meeting.

NEW BUSINESS

Chairman Waite presented a **2009 Clarification to Plan** prepared by attorney Rick Skinner to amend Section 301 of the original Plan and Section IV of the Workable Program. This document clarifies that educational facilities, including college facilities, are part of the redevelopment and urban renewal project actions provided for in the Plan. No changes are being made to the revenue allocation provisions of the Plan.

Chairman Waite presented a copy of the **Notice of Public Hearing** scheduled for September 21, 2009 at 7:00 p.m. to accept testimony from the public with regard to the proposed clarification of the Urban Renewal Plan to make clear that actions and projects for educational facilities including college facilities are included in the Plan.

Chairman Waite presented **Resolution No. 2009-3** approving and recommending approval by the City Council of clarification of the Urban Renewal Plan for the Caldwell East Urban Renewal Project and Caldwell East Urban Workable Program to clarify that educational facilities are included as public facilities in the Plan, and providing for other matters properly related thereto. *Motion to approve Resolution 2009-3: Hopper/Rojas M/S/P*

Chairman Waite presented a request from **Freehold Development** to sign a new **Warranty Deed** to correct a minor discrepancy in the property boundaries relating to the A-Drain re-alignment. *Motion to authorize the transfer of property to Freehold Development and allow Chairman Waite to sign the deed: Hopper/Nancolas M/S/P*

Chairman Waite presented a **Request for Proposal** from **Dennis Cannon** to obtain bids for the asbestos removal and demolition of three buildings located at 611 Blaine, 216 7th Street and 214 7th Street. *Motion to approve the Request for Proposal and allow Dennis Cannon to begin the bid process for demolition of three properties: Fouts/Hopper M/S/P*

Chairman Waite presented a **Work Authorization** from Dennis Cannon to have a **Topographical Survey** done on the property surrounding Indian Creek at a cost of \$18,770. This survey will serve as the basis for construction and future development within the designated area. *Motion to approve the Work Authorization for a Topographic Survey at a cost not to exceed \$18,770: Nancolas/Fouts M/S/P*

The next regularly scheduled meeting will be held on Tuesday, September 1, 2009.

Motion to adjourn: Fouts/Hopper M/S/P

Meeting adjourned at 1:15 p.m.

Respectfully submitted,

Leona Fouts
Secretary